

12 June 2025

Dear Supplier,

The **National Heavy Vehicle Regulator (NHVR)** will soon be releasing a tender opportunity via **VendorPanel**, our new online procurement platform. In order to receive tender documentation and participate, you will need to register your business in **VendorPanel Marketplace**.

VendorPanel is free for suppliers and provides a simple, secure way to receive and respond to quote requests from government buyers.

What You Need to Do:

Before registering, please ensure you are the correct contact within your organisation to manage the VendorPanel account. If not, please forward this email to the appropriate person.

Follow these steps to register your business:

1. Visit the VendorPanel Marketplace Registration Page
2. Search and select your relevant supply categories.
3. Register your business and request an invitation to join.
4. You'll receive a "Get Started" email from **noreply@vendorpanel.com.au**.
5. Click the link in that email to verify your account and complete your business profile.

Once your registration is complete, your profile will be visible to NHVR and other government buyers within your selected categories and regions.

Need help?

- Watch a quick [on-demand webinar](#) to learn how to set up your profile.
- Contact VendorPanel Support for help: [VendorPanel Contact Us](#)

We're excited to invite your business to future opportunities with the NHVR and look forward to working with you.

Kind regards,

Procurement Team

National Heavy Vehicle Regulator (NHVR)