# Coronavirus (COVID-19) Vehicle Hygiene Checklist

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| Important information  Quick Guide |
| This checklist is a guide for the safe use and hygiene of a vehicle, to protect against the transmission of coronavirus (COVID-19). Add or remove items as required for the vehicle and operation.  It is recommended that the Checklist is completed as part of your Daily Check. |

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| Check details  Quick Guide | | | | | | | |
| **Name:** | |  | | **Vehicle registration:** | |  | |
| **Date completed:** | | [Select date] | | **Time completed:** | | [hh.mm am/pm] | |
| **Sanitiser wipes available?** | Yes | | No | **Hand sanitiser available?** | Yes | | No |

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| --- | --- | --- | --- |
| Driver touchpoints (Surfaces drivers frequently touch)  Quick Guide | | | |
| Item | | **Cleaned** | **Not applicable** |
|  | **Key fob and keys** |  |  |
|  | **Steering wheel** |  |  |
|  | **Gear shifter** |  |  |
|  | **Park brake handle/Maxi brake button and trailer brake handpiece** |  |  |
|  | **Internal and external door handles, Entry/Exit grab handles** |  |  |
|  | **Heating controls** |  |  |
|  | **Mirror adjustment, window controls** |  |  |
|  | **Indicator and wiper stalks** |  |  |
|  | **Cup holders** |  |  |
|  | **Mobile phone, GPS, radio, in-vehicle communication devices** |  |  |
|  | **Electronic devices** |  |  |
|  | **Arm rests** |  |  |
|  | **Seat belts and seat belt release buttons** |  |  |
|  | **Inner door lining** |  |  |
|  | **Frequently touched components on trailers** |  |  |
|  | **External latches and handles** |  |  |
|  | **Other items (provide details** | | |