# Schedule 1: Notice of Intention to register an Industry Code of Practice

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| SPONSOR DETAILS |  |
| Name: |  |
| Position/Title: |  |
| Organisation: |  |
| Contact Phone Number: \* |  |
| Email Address: \* |  |
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| PRIMARY INFORMATION |  |
| Proposed Title of Industry Code of Practice (ICP): |  |
| Need/Reason for the ICP: | (Describe the problem or risk that the code will help to resolve and explain why a code of practice is the best option, rather than training or guidance material for example.) |
| Scope: | (Which industry or activity will the code focus upon? What are the hazards/risks the proposed code of practice will address?) |
| Have you consulted on the need for the proposed ICP? |  |
| Who did you consult with? | (Indicate the names of organisations and the number of individuals.) |
| Is the proposed ICP supported by those you consulted with? | (Summarise the reasons for their support.) |
| Can you or your organisation recommend people with relevant experience and expertise who could contribute to the development of the ICP? | (Indicate the number and kinds of contacts but there is no need to name them at this point.) |
| Can you or your organisation support NHVR to facilitate industry workshops and meetings as part of code development? | (Indicate your/ the organisation’s experience with similar projects, and the human and other resources that could be contributed.) |
| Are you aware of any standards or codes covering similar subject matter as the proposed Code of Practice? | (List the relevant standards or codes.) |
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|  |  |
| IMPLEMENTATION |  |
| Do you expect that control measures identified by the ICP would require major cost or re-organisation to implement? | (State whether there are anticipated control measures that would be expensive or onerous to implement and discuss how that will impact the relevant industry.  Noting that recommended controls in an ICP are not mandatory, is it anticipated that the ICP will identify alternative controls that could also be used to manage the same risk?) |
| How soon will industry, including smaller businesses, be likely to be able to implement control measures identified by the ICP? | (Provide some background information about the industry at present e.g. its access to information, composition and distribution, typical operating model, resources, membership of organisations, acceptance of change etc.) |
| Do you expect that control measures identified by the ICP would require major cost or re-organisation to implement? | (State whether there are anticipated control measures that would be expensive or onerous to implement and discuss how that will impact the relevant industry.  Noting that recommended controls in an ICP are not mandatory, is it anticipated that the ICP will identify alternative controls that could also be used to manage the same risk?) |
| How soon will industry, including smaller businesses, be likely to be able to implement control measures identified by the ICP? | (Provide some background information about the industry at present e.g. its access to information, composition and distribution, typical operating model, resources, membership of organisations, appetite for change etc.) |
|  |  |
| IMPACTS | (Describe any foreseeable impacts/constraints/problems which may impact development or implementation of the Code.) |
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| REFERENCE/SOURCE MATERIAL | (Provide any reference or source materials you know of that support the proposal to develop the Code, or that could be used to develop it.) |

\*These details will be redacted prior to publication of the Notice on the Regulator’s website.

**For more information:**

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Phone: 13 NHVR\* (13 64 87)

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