# Schedule 4: Sponsor’s undertaking to support the maintenance and review of a registered industry code of practice

### Background

Pursuant to Section 705 of the *Heavy Vehicle National Law* (HVNL), the National Heavy Vehicle Regulator (the Regulator) may make and publish Guidelines about the preparation and content of Industry Codes of Practice.

Pursuant to Section 706 of the HVNL, the Regulator may register an Industry Code of Practice that has been prepared in accordance with the Guidelines.

The conditions of registration in Section 706(2) of the HVNL include the following requirements:

* the code of practice must be reviewed after a stated period;
* that a stated person, or a person of a stated class must be appointed to maintain the code;
* that the code of practice must be updated following changes to the Guidelines for codes of practice;

The Regulator may also impose other conditions upon registration.

Before registering an Industry Code of Practice, the Regulator must be satisfied that the party who sponsors the development of a code of practice is willing and able to support the maintenance of the Industry Code of Practice once registered, until its date for review.

### Sponsor’s details

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| Title of proposed code of practice: |  |
| Name of Organisation/Corporation: |  |
| Nominated person: |  |
| Role or title within the organisation and supporting evidence:\* |  |
| Business address: |  |
| Contact number: |  |
| Email address: |  |
| Title of proposed code of practice: |  |

\*For example, contract of employment, position description, statement in annual report etc.

### Acknowledgements

1. I have read and understood the relevant provisions of the HVNL in relation to Industry Codes of Practice and the obligation in Section 706 to maintain the currency of a registered code of practice.
2. I have read and understood the Guidelines for the Registration of Codes of Practice and understand my obligations as explained in the Guidelines.
3. I am aware of the circumstances which would give rise to the need to review a code of practice.
4. I am aware of my obligation to notify the Regulator as soon as possible if I become aware of a matter that would give reason for the review of a code of practice.
5. I am aware of my obligation to support the Regulator to conduct a review of the code of practice.
6. I am aware of the provisions of Section 701 of the HVNL which creates an offence to make a statement to an official that is false or misleading.

### Undertaking

I, , appointed by

 adopt the matters recited in paragraph 1–5 and undertake to fulfil my obligations in relation to the nominated code of practice to the best of my ability.

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| SPONSOR DETAILS  |
| Name:  |  | Witness:  |  |
| Signed:  |  | Signed:  |  |
| Date:  |  | Date:  |  |
| Place: |  | Place: |  |